



The Tennessee Sunshine Law passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting.

TENNESSEE DEPARTMENT OF HEALTH
AMENDED

MEMORANDUM

Date: October 27, 2006

To: Andrea Turner, Director of Communications and Media Relations

From: Karen S. Robinson, Board Administrator

Name of Board or Committee: Board of Examiners for Nursing Home Administrators

Date of Meeting: November 6, 2006

Time: 9:00 a.m. C.S.T.

Place: Health Related Boards
227 French Landing Drive, Suite 300
Heritage Place, Metro Center
Third Floor Conference Room
Nashville, TN 37243

Major Items on Agenda:

1. Approve the minutes from the June 5, 2006 and August 7, 2006 Board meetings
2. Review files and/or interview applicants to determine eligibility
3. Receive reports and/or requests from the Board Administrator
 - a. Elect officers
4. Receive reports and/or requests from the Division Director's Office
5. Receive reports and/or requests from the Office of General Counsel

Second Page
Sunshine Notice
Board of Examiners For Nursing Home Administrators

6. Receive reports and/or requests from the Office of Health Licensure and Regulation including Budget Status Report
7. Receive reports and/or requests from the Office of Investigations
8. Discuss report from Committee that was appointed to review the minimal educational requirements for applicants who seek licensure based on experience
9. Discuss who is to be placed in charge of a nursing home in the absence of an administrator
10. Ratifications:
 - a. New Licensees
 - b. Reinstatements
- 11 Adjournment

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.